



OPPORTUNITY: RESEARCH ASSOCIATE

Rivel is currently seeking a talented, self-assured **entry-level research associate** for the Investor Targeting division at our Westport, CT office. The operational associate will be involved in all aspects of the firm's work for Fortune 500 firms, providing clients with in-depth information for use in their outreach to new investors. The department utilizes a variety of methods both to understand a company's fit with investor strategies as well as to help companies increase their shareholder base. This is a broad-based, fast-paced role. Dedicated associates have excellent opportunity for advancement in this fast-growing company.

PRIMARY RESPONSIBILITIES:

- Create client presentations
- Organize large amounts of data into a variety of tables, graphs and presentations
- Collaborate with the Managing Director on improving the quality and efficiency of products
- Finalize/proofread client deliverables
- Perform other duties as assigned

REQUIREMENTS:

- Bachelor's degree (Market Research experience and/or Finance coursework a plus)
- Excellent written and verbal communication skills
- Advanced proficiency with Microsoft Office (Word, Excel, PowerPoint). Strong Excel skills are a must (pivot tables, advanced graphing). Ability to create macros/VBA coding a plus.
- Strong attention to detail and accuracy
- Ability to handle multiple assignments and changing priorities
- Motivated, quick learner and well-organized
- Analytical and a team player
- Able to work courteously with clients

Rivel Research Group is the premiere niche marketing research company focused solely on providing strategic investment community marketing research to publicly traded companies.

Founded in 1991, Rivel is recognized as the leader in objective, unbiased research that utilizes a mix of quantitative and qualitative data as the basis for its C-suite/board-level consulting.

Our rapidly growing client list includes some of the largest publicly traded companies in the world in a wide variety of industries.

CONTACT:

Please email a resume accompanied by a cover letter to [Deborah Rivel](#)

Click [here](#) for more info on Rivel

No phone calls please

